

Seeking candidates and referrals for the position of
HIV VACCINE STUDY RECRUITER

Overview

AIDS Research Alliance (ARA), a non-profit community-based medical research organization, is seeking candidates for the position of HIV VACCINE STUDY RECRUITER. Located in Los Angeles, CA, ARA exists to develop a cure for HIV/AIDS, medical modalities to prevent new infections, and better treatments for those living with HIV.

We are looking for an enthusiastic, self-motivated and out-going person who has demonstrated community engagement experience with the men-who-have-sex (MSM) community and significant knowledge of MSM social venues. The recruiter is a part-time temporary position (anticipated at 15 hours/week). Most outreach will be conducted at night (anytime from 5 PM to 2 AM) and weekends. A four to six month commitment is required.

Profile of position

The ideal recruiter will engage 18-45 year-old, HIV-negative men who have sex with men, or male-to-female transgender individuals who have sex with men in a variety of NON-TRADITIONAL venues to participate in an HIV vaccine research study. Recruiters will work in teams to spread awareness about an important HIV vaccine study, disseminate recruitment information to potential volunteers, as well as obtain contact information regarding potential study participants in these non-traditional venues.

Duties include:

- Outreach to MSM and LGBT populations
- Distribute recruitment materials in non-traditional settings, mostly in evening hours (including late nights)
- Collect contact information (re: potential study volunteers)
- Prepare weekly recruitment reports
- Assist with other community events

Minimum qualifications

- Strong interpersonal skills
- Proven experience engaging with the MSM community, especially in NON-TRADITIONAL settings
- Culturally-competent to work with LGBT, academic and underserved communities
- High level of discretion and integrity
- Strong attention to detail
- Self-motivated
- Extremely reliable
- Ability to work in non-traditional venues with the utmost professionalism
- Must possess a valid California driver's license, reliable transportation, and proof of insurance
- Knowledge of HIV/AIDS and clinical research preferred
- Spanish speaking is a plus
- An offer of employment is also conditioned upon the satisfactory completion of pre-employment drug testing.

Application:

- To apply, please send an email with "Recruiter" in the subject line, and include a cover letter indicating how your experience meets the requirements of the position and your resume to jobs@aidresearch.org
- To refer a qualified candidate, please ask the candidate to send an email with "Recruiter" in the subject line, and include a cover letter highlighting how their experience meets the requirements of the position and their resume to jobs@aidresearch.org
- In accordance with the Drug-Free Workplace Act of 1988, ARA maintains a drug-free workplace.
- AIDS Research Alliance is an Equal Opportunity Employer.
- No phone calls, please.